

# In case of medical emergency

<<Medical emergency arises>>

**First person on scene**

Call Health Center 22392・22395 / 03-5427-1607

At night, or on holidays, call the Security Office  
22451~22454 / 03-5427-1699

If situation is serious  
**Call for an ambulance IMMEDIATELY 119**  
and attach AED pads to the victim's chest

**<Some tips for calling an ambulance>**

- ① Unconscious (no response) or stupor
- ② Sudden shortness of breath or difficulty in breathing
- ③ Continuous convulsion
- ④ Vomiting or nausea with due to strongly hitting head
- ⑤ Trauma with massive bleeding
- ⑥ Sudden severe pain
- ⑦ Any other situation in which the patient's condition is abnormal or unusual.

**<Information to be communicated to the ambulance services>**  
Please ask them to help you call if there are people who speak Japanese around you.

- ①Address:Minato-ku Mita 2-15-45
- ②phone number
- ③Patient's Age, Gender, Name
- ④Symptoms
- ⑤Your name

**Health Center**

1. Assess patient's condition and administer first aid at the scene
2. Decide on course of action

a) If victim is to be taken to a medical facility:

- Arrange for an ambulance/taxi
- Identification / Contact accompanying section
- Contact a medical facility
- Follow-up, document situation

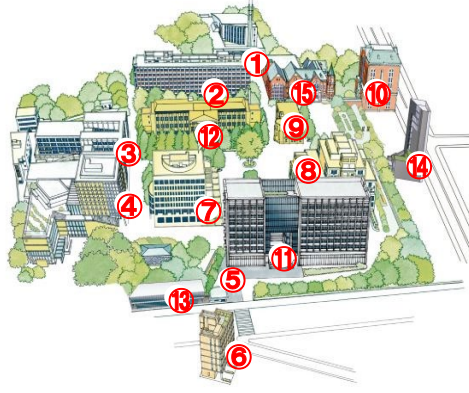
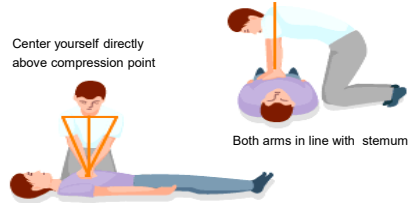
b) If receiving the victim:

- Treat, observe progress, give instructions

c) If mental disorder is suspected, contact the school doctor.

**30 chest compressions**

- Center of chest
- 100 or more compressions/min.
- Push down at least 5cm at compression



**Location of AED**

- ①1F North Bldg, Entrance Hall
- ②Faculty Research Bldg
- ③1F West School Bldg, Entrance Hall
- ④1F South Bldg, reception
- ⑤Main Gate Security Office
- ⑥1F annex, Entrance Hall
- ⑦1F Graduate School Bldg
- ⑧1F University Library
- ⑨1F Keio Corporate Administration "Jukukan-kyoku"
- ⑩East Bldg atrium
- ⑪1F South School Bldg, Entrance Hall
- ⑫1F First School Bldg, next to the men's restroom entrance
- ⑬1F Information Praza, Entrance Hall
- ⑭1F East Annex, Entrance Hall
- ⑮1F The Old Library, Entrance Hall

**Attendant Section**

If victim is a student, contact Student Life support  
22679,22303 / 03-5427-1568

If victim is a exchange student, contact Student international Exchange Support  
22353,22656 / 03-5427-1617

If victim is a correspondence education student,contact correspondence education department  
22412,22495 / 03-5427-1590

If victim is a faculty member,contact Faculty Research Bldg reception or South Bldg,reception  
Faculty Research Bldg reception 23001 / 03-5427-1574  
South Bldg,reception 25311 / 03-5437-1821

If victim is a faculty staff ,contact each immediate supervisor

If victim is a staff member,talk each time

**Internal line/External line**

Health Center	22392 22395	/03-5427-1607
Main Gate Security Office	22451 ~ 22454	/ 03-5427-1699
MK Taxi Cabs	03-5547-5551	
Nihon Kotsuu Taxi Cabs	03-5755-2151	
Hinomaru Taxi Cabs	03-3814-1111	

**Location of First Aid Kits**

- B1F South school Bldg,Student life Office
- 1F Media Center,reception
- 1F Keio Corporate Administration "Jukukankyoku",General Affairs
- Main Gate Security Office

**Outside Medical Facilities**

Keio Hospital	03-3353-1211
Tokyo Saiseikai central Hospital	03-3451-8211
Kokusai iryou fukushi daigaku Mita Hospital	03-3451-8121
Himawari(medical institution inquiry )	03-5272-0303

- Confirm and contact victim's emergency contact
- Attend a hospital
- Record of the situation→reported to Health Center
- Entrast to Family or custodian
- Contact the police if necessary.

※Taxi fare and payment to the medical facility is to be covered by the victim